The OfficeWriter Designer for Excel

Default OfficeWriter Designer for Excel

You will find the OfficeWriter Designer toolbar on the Excel ribbon, under OfficeWriter Designer.

File Home Insert	Page Layout	Formulas	Data	Review	View	OfficeWriter Designer
Open Import Save View Report Template File	Data Markers ▼ Repo		Help Help	1 2007 and 20	10 only. If ye	u are using Excel 2003, you will
need to use OfficeWriter Design Excel 2003.	er 8.0.0 or earlie	r. An explanatio	on of the 200	03 toolbar is a	vailable und	er The OfficeWriter Designer for
Open Report		The Open Report button allows you to open saved report definition files (RDL files). These files can be created with the OfficeWriter Designer, Visual Studio, or Report Builder. Open files from your local disk or from a remote server.				
Import Template	import file and the ter	nport Template an existing DC d use it as nplate for the R tisting design ir	OC, DOCX, o RDL. This wi	or DOCM	Import Template	
Save	to Dis Save ⁻ RDL fi Deplo report Once y be ava	ave button prov k and Deploy f To Disk: save y le. y To Remote \$ on the Reportin you do this, you ailable for viewi ting Services R	o Remote s your templa Server: Pub ng Services ur report will ng in Excel	Server. te as an lish your server. and through		View Merge Fields → ave To Disk eploy To Remote Server
View		The View button sends a request to Reporting Services to run your report, then displays the results in another window in Excel. If you click this button with an unpublished report open, you will be prompted to publish before viewing.			View	

DataMarkers	The Data Markers button provides a list of the datasets in the RDL file. Navigating and hovering over one of the	Data Markers		
	datasets will expose the fields in the dataset query. Selecting a field from under Insert	DataSets	Help	
	Data Marker will insert the data marker for that field into a cell. Selecting Insert All will insert data markers for all the fields in a single row of cells in the Excel report.	MyDataSet > 1	nsert Data Marker FirstName LastName SalesAmount ToCurrencyCode Insert All	
Formulas - Expanded	 The Formulas button displays formulas that are available in the RDL. Selecting a formula under Insert Formula wil I insert a data marker for that formula into the Word report. Add Formula will allow you to build new formulas and Edit Formulas will allow you to manage (create, edit, remove) formulas. 	∑ Formulas ▼ Insert Formula No Formulas Found Manage Formulas Add Formula Edit Formulas		
Help	 The Help button provides links to information about the OfficeWriter Designer toolbar. About OfficeWriter will display the version of the Designer toolbar. OfficeWriter Documentation is a link to the OfficeWriter Docs. 	Help About OfficeWriter OfficeWriter Documentation Settings		
Help Settings	The only setting currently available through H elp > Settings is whether to show or hide Enterprise Edition features (e.g. Formulas)	Show Enterpr	ise Actions	

MS Query enabled functions

By default, Ms Query functions in the OfficeWriter Designer toolbar are disabled. Instructions for enabling MS Query are available in Using MS Query in Word to Design Reports.

These functions will be greyed out if the open report was designed in Visual Studio or Report Builder, rather than the OfficeWriter Designer.

Add DataSet	The Add DataSet button allows you to add datasets to reports designed in the OfficeWriter Designer	► Formulas ▼ Merge Fields ▼ Report

DataSet Options	Selecting Edit DataSet will allow you to edit existing datasets in the RDL. It will not remove data markers from that dataset.	Merge Fields ▼		
	Selecting Delete DataSet will remove the	DataSets	Help	
	query from the report file (RDL).	DataSet1 Insert Merge Field		
			AddressID	
			AddressLine1	
			AddressLine2	
			City	
			ModifiedDate	
			PostalCode	
			StateProvinceID	
			rowguid	
			Repeat Region	
			Show Current Repeat Region	
			Set Selection to Repeat Region	
			Clear Repeat Region	
			Manage DataSet	
			Edit DataSet	
			Delete DataSet	