OfficeWriter Designer for Excel - Save Report

Before you deploy your report, save the report template locally:

- 1. Click the OfficeWriter Designer's Save button and select Save to Disk. The dialog shown will open.
- 2. Browse to the local destination folder for the template.
- 3. Enter a name in the File name field.
- 4. Make sure that the selected file type is Report Definition Files (Office 2007) (*.rdl) or Report Definition Files (Office 2003 or earlier) (*.rdl).

Note:*You cannot save as *Report Definition Files (Office 2007) (*.rdl) from Excel 2003

- 5. Optional: Enter your name and a report description in the Author and Description fields.
- 6. Click Save .

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Save as <u>t</u> ype:	Report Definition Files (Office 20 Report Definition Files (Office 20)07) (*.rdl)	Cancel
Report Proper Author:	Report Definition Files (Office 20 All Files(".") SoftArtisans)03 and earlier) (°	
Description:	OfficeWriter can export to either Office 2007 or Office 2003 file formats, allowing you to utilize the extended functionality introduced with .xlsx and .docx files. This sample demonstrates this behavior, creating an Excel 2007 file with over 100,000 rows		

Remember to use the OfficeWriter Toolbar Save As button to save your report. If you use File -> Save from the Word Menu bar, you will not save the report information in your template.